

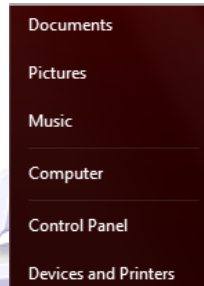
Mapping the W: Drive Windows 7

NOTE: You are not able to edit your webpage from the Internet on your Windows 7 laptop. It must be done through the W: Drive.

1. Click > Windows 7 Start button

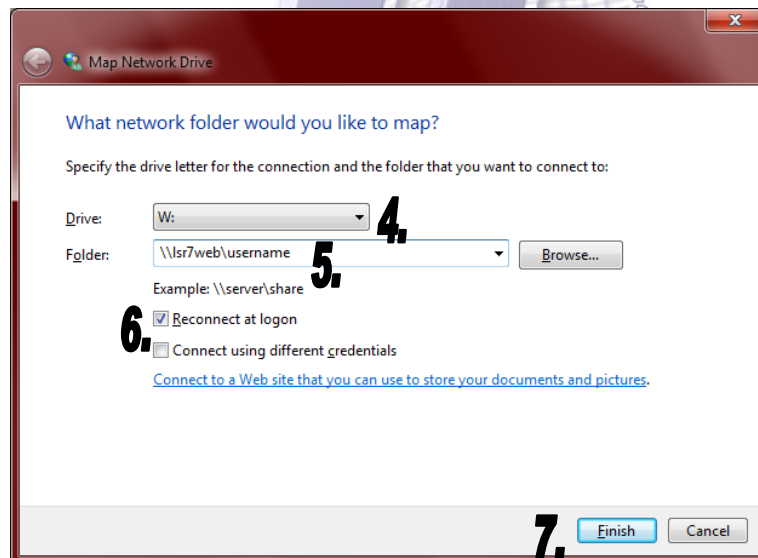


2. Click > Computer



3. Click > **Map network drive**

4. Click > Drop-down menu at the end of the Drive dialogue box > select the W: Drive



5. Type in the path [\\LSR7WEB](#) followed by your log in user name (i.e. jdoe). Do not use any spaces. [\\sr7web\jdoe](#) or [\\sr7web\john.doe](#)

6. Check > Reconnect at logon

7. Click > **Finish**



Lee's Summit, Missouri R7 School District
Instructional Technology Specialists

<http://its.leesummit.k12.mo.us>

Copyright© 2010 Lee's Summit R-7 School District. No portion of this page may be copied without permission of the Instructional Technology Department.

Updated October, 2010